



**Yukon**

Highways and Public Works

*enabling yukon*



**ATIPP**

Access to  
Information  
and Protection  
of Privacy

Activity Report on the  
Administration of the

# ATIPP Act

April 1, 2014 to March 31, 2015



I am pleased to present the 2014-2015 annual report outlining activities related to the administration of the *Access to Information and Protection of Privacy (ATIPP) Act*.

The ATIPP Act is fundamental in ensuring that members of the public have timely access to both their own personal information, as well as information related to government programs and activities. In addition, the act provides guarantees to the public that all personal information held by public bodies will be stewarded responsibly and securely.

During the 2014-2015 fiscal year, public bodies received a total of 446 requests for program and personal information – a 21.1% reduction from the 565 requests received in the 2013-2014 fiscal year. The lower number of requests is due in large part to the conclusion of the Indian residential school claim resolution process. With few personal requests related to this process being submitted during the 2014-2015 fiscal year, the numbers have returned to the average that had existed prior to the beginning of the residential school claim process. This is also reflected in the 18.2% decrease in requests for personal information.

At 46.6%, the percentage of total requests received for program information in 2014-15 remains comparable to that of the previous fiscal year.

The Government of Yukon continues to be committed to making public bodies open and accountable, and to ensuring individuals' personal information is protected from unauthorized access, use and disclosure. The 2014-15 fiscal year has seen the Government of Yukon continue to take positive action to further the protection of individuals' privacy.

In the interest of privacy, steps are being taken to ensure that any unnecessary collection of personal information is minimized, and the protection of personal information is maximized, through the continuing development of Privacy Impact Assessments (PIAs) related to government projects for which personal information is collected. Work in this area will be ongoing.

The ATIPP office will continue to provide centralised access and privacy expertise to both the public and public bodies. Should you have any questions about this report or about access and privacy within the Yukon government, ATIPP office staff are available to assist you.

A handwritten signature in black ink, appearing to read "Robertson", with a horizontal line underneath.

Angus Robertson  
Deputy Minister, Highways and Public Works



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## Statistics on Access to Information

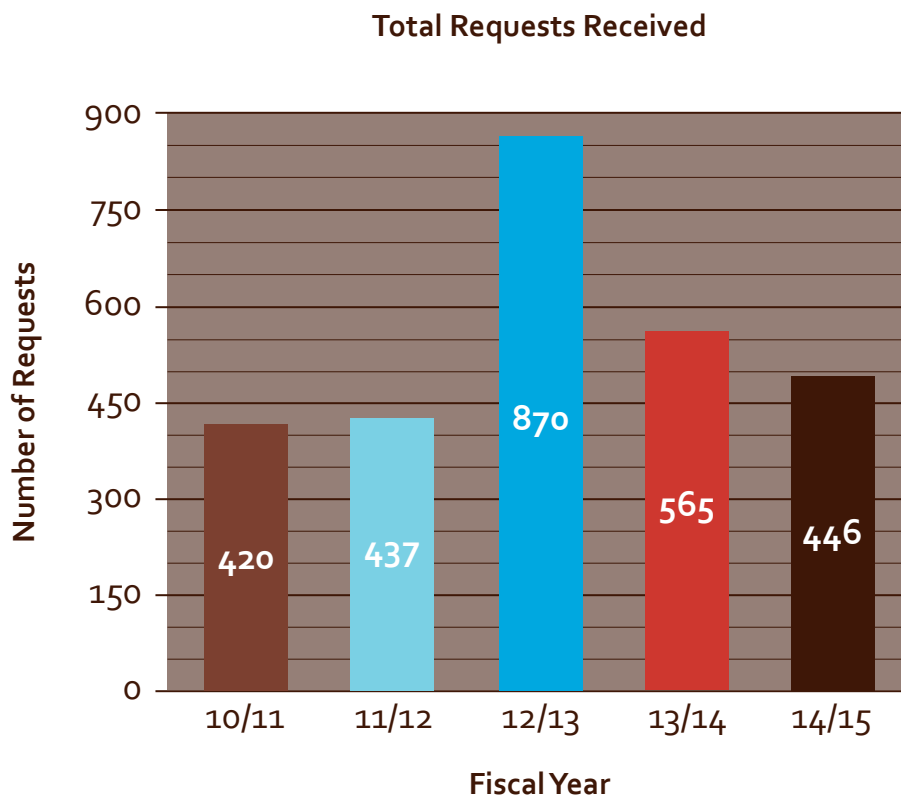
The statistics for this report are compiled from the ATIPP database that is administered and maintained by the Yukon government's Access to Information and Protection of Privacy (ATIPP) Office.

The report provides a summary of formal requests received by the ATIPP Office between April 1, 2014 and March 31, 2015.

- Total Number of Formal Requests Received
- Total Number of Formal Requests Received by Public Bodies
- Total Formal Requests by Type of Information
- Total Number of Formal Requests Completed
- Response Time of Total Formal Requests Completed
- Outcome of Formal Requests
- Reasons for Refusal of Requests in Total or in Part



## Total Number of Formal Requests Received





## Total Number of Formal Requests Received by Public Bodies

### Requests Received by Public Bodies

Total Requests Received **446**  
(April 1, 2014 – March 31, 2015)

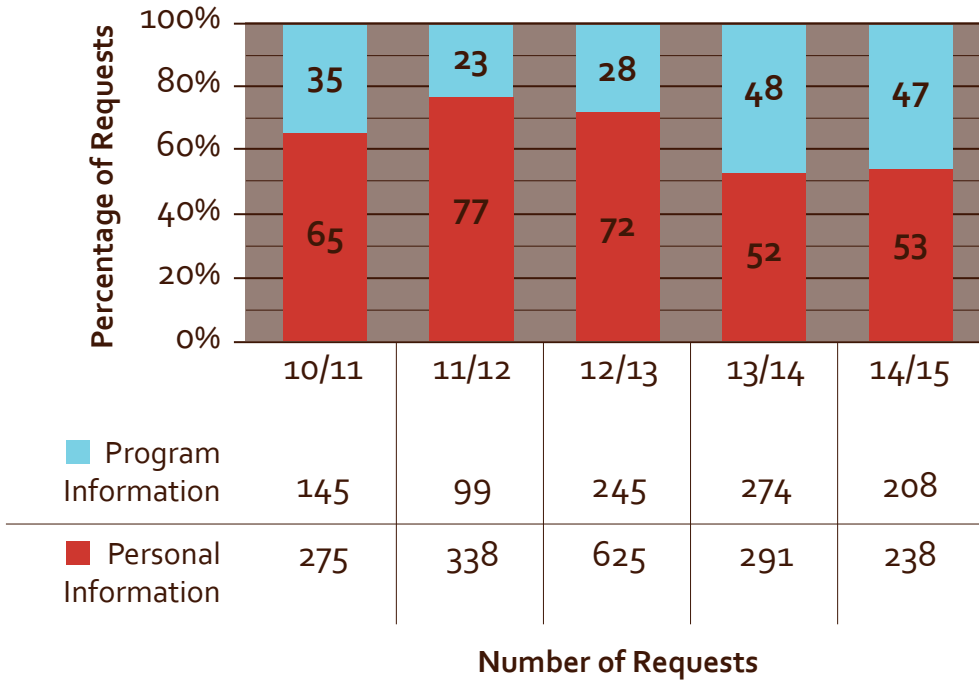
| Public Body                                       | # of Requests | % of Total Requests* |
|---|---------------|----------------------|
| Health & Social Services                          | 104           | 23.3%                |
| Justice   | 80            | 17.9%                |
| Yukon Hospital Corporation                        | 35            | 7.8%                 |
| Education   | 34            | 7.6%                 |
| Energy, Mines & Resources                         | 33            | 7.4%                 |
| Highways & Public Works                           | 27            | 6.1%                 |
| Environment                                       | 26            | 5.8%                 |
| Yukon Housing Corporation                         | 22            | 4.9%                 |
| Community Services                                | 18            | 4.0%                 |
| Executive Council Office                          | 15            | 3.4%                 |
| Tourism & Culture                                 | 11            | 2.5%                 |
| (Yukon Archives)                                  | 11            | 2.5%                 |
| Public Service Commission                         | 6             | 1.3%                 |
| Economic Development                              | 5             | 1.1%                 |
| Yukon Workers' Compensation Health & Safety Board | 5             | 1.1%                 |
| Yukon Liquor Corporation                          | 4             | 0.9%                 |
| Finance   | 4             | 0.9%                 |
| Yukon Energy Corporation                          | 3             | 0.7%                 |
| Tourism & Culture                                 | 1             | 0.2%                 |
| Child & Youth Advocate                            | 1             | 0.2%                 |
| Women's Directorate                               | 1             | 0.2%                 |
| Yukon College                                     | 0             | 0.0%                 |
| Yukon Development Corporation                     | 0             | 0.0%                 |
| Yukon Lottery Commission                          | 0             | 0.0%                 |
| French Language Services                          | <b>446</b>    | <b>100.0%</b>        |

\* Totals may not add to 100% due to rounding.



## Total Formal Requests by Type of Information

Requests by Type of Information





## Total Number of Formal Requests Completed

### Completed Requests

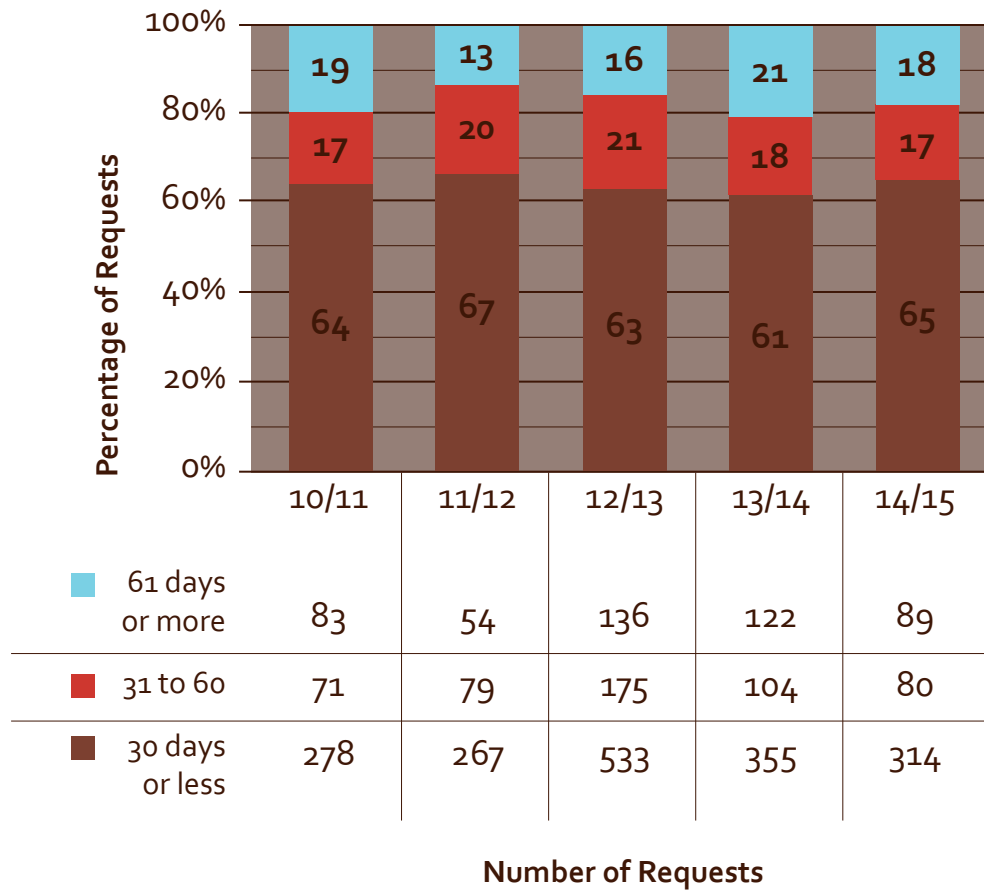
|  |            |
|--|------------|
| Carried forward from 2013/14                 | 95         |
| New Requests 2014/15                         | 446        |
| Total requests that were open during 2013/14 | 541        |
| <b>Completed 2014/15</b>                     | <b>483</b> |
| Carried forward as of March 31, 2015         | 58         |





## Response Time of Total Formal Requests Completed

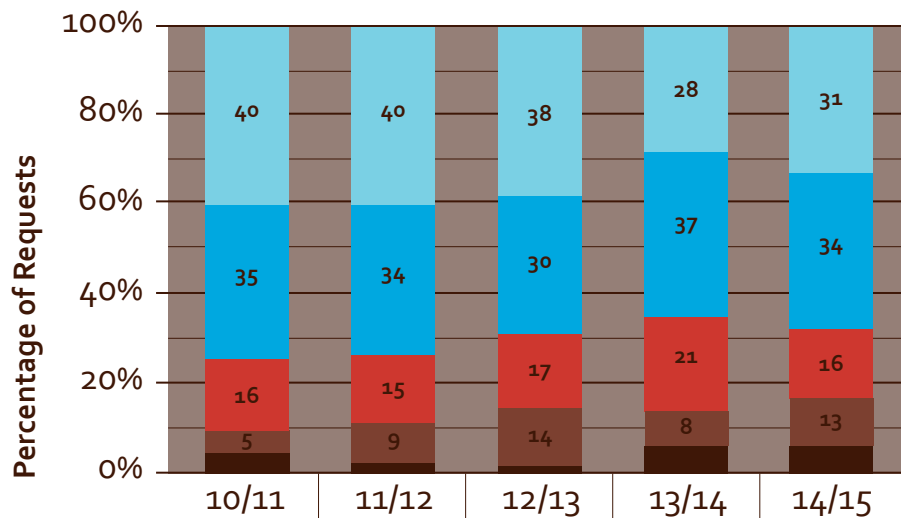
**Response Time  
(Completed Requests)**





## Outcome of Formal Requests

Outcome of Requests



|                        | 10/11 | 11/12 | 12/13 | 13/14 | 14/15 |
|------------------------|-------|-------|-------|-------|-------|
| Granted                | 172   | 160   | 317   | 162   | 149   |
| Partly Granted         | 153   | 136   | 256   | 215   | 164   |
| No Records             | 69    | 60    | 140   | 123   | 77    |
| Withdrawn/Discontinued | 20    | 34    | 116   | 49    | 62    |
| Refused                | 18    | 10    | 15    | 32    | 31    |

Number of Requests



## Reasons for Refusal of Requests in Total or in Part

### Reasons for Refusal of Requests in Total or in Part (April 1, 2014 – March 31, 2015)

| ATIPP Act Section Number       | Exceptions to Disclosures   | No. of times where exception was applied |
|--------------------------------|---|--|
| <b>MANDATORY EXCEPTION</b>     |   |  |
| 15                             | Cabinet confidence  | 2  |
| 24                             | Disclosure harmful to business interests of a third party   | 33                                       |
| 25                             | Disclosure harmful to personal privacy of a third party   | 374                                      |
| <b>DISCRETIONARY EXCEPTION</b> |   |  |
| 16                             | Policy advice, recommendations, or draft regulations  | 27                                       |
| 17                             | Disclosure harmful to the financial or economic interests of a public body  | 6  |
| 18                             | Legal advice  | 29                                       |
| 19                             | Disclosure harmful to law enforcement   | 46                                       |
| 20                             | Disclosure harmful to intergovernmental relations or negotiations   | 11                                       |
| 21                             | Disclosure harmful to the conservation of heritage sites, etc.  | 3  |
| 22                             | Disclosure harmful to the individual or public safety   | 9  |
| 23                             | Information that will be published or released within 90 days   | 4  |
| <b>EXCLUSIONS</b>              |   |  |
| 2                              | Record outside the scope of the Act   | 10                                       |
| 4                              | Other legislation paramount   | 1  |
| 5(4)                           | Record for briefing a Minister re: assuming responsibilities or sitting of the Leg. Assembly; or briefing the Premier in forming a new government | 4  |