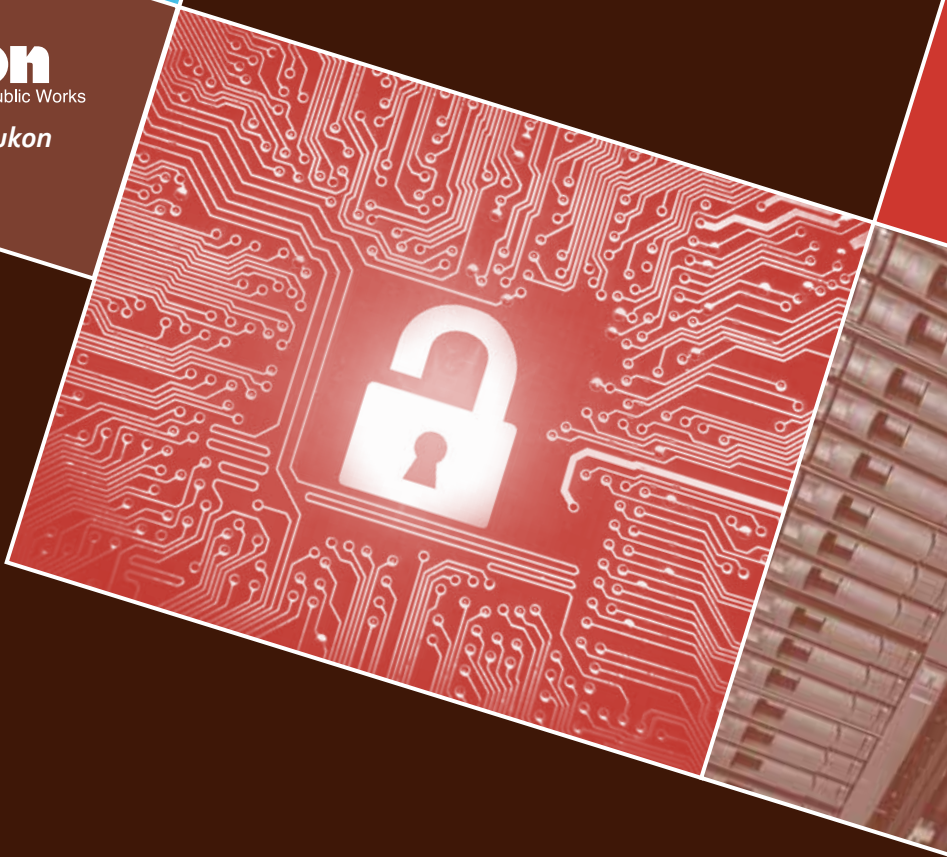



**Yukon**  
Highways and Public Works  
*enabling yukon*

Access to  
Information  
and Protection  
of Privacy

Activity Report on the  
Administration of the  
**ATIPP Act**

April 1, 2013 to March 31, 2014



I am pleased to present the 2013-2014 annual report outlining activities related to the administration of the *Access to Information and Protection of Privacy (ATIPP) Act*.

The *ATIPP Act* plays a critical role in ensuring that members of the public have timely access to either government or their own personal information if requested. In addition, the Act provides guarantees to the public that all personal information held by public bodies (Yukon government departments, corporations and agencies; and designated public institutions) will be stewarded responsibly and securely.

During the 2013-2014 fiscal year, public bodies received a total of 565 requests for program and personal information – a 35% reduction from the 870 requests received in the 2012-2013 fiscal year. The lower number of requests is due in large part to the conclusion of the Indian residential school claim resolution process. This is also reflected in the 53% decrease in requests for personal information. In contrast, it is notable that the number of requests for program information grew by 12% over the previous year.

The Government of Yukon remains committed to making public bodies more open and accountable, and to ensuring individuals' personal information is protected from unauthorized access, use and disclosure.

The ATIPP office provides centralised access and privacy expertise to both the public and public bodies. Should you have any questions about this report or about access and privacy within the Yukon government, ATIPP office staff are available to assist you.

A handwritten signature in black ink, appearing to read "MJ", followed by a horizontal line.

Mike Johnson, P. Eng.  
Deputy Minister, Highways and Public Works



## Table of Contents

<b>Statistics on Access to Information . . . . .</b>	<b>4</b>
Total Number of Formal Requests Received . . . . .	5
Total Number of Formal Requests Received by Public Bodies . . . . .	6
Total Number of Formal Requests by Types of Applicants . . . . .	7
Total Formal Requests by Type of Information . . . . .	8
Total Number of Formal Requests Completed . . . . .	9
Response Time of Total Formal Requests Completed . . . . .	10
Outcome of Formal Requests . . . . .	11
Reasons for Refusal in Total or in Part . . . . .	12



## Statistics on Access to Information

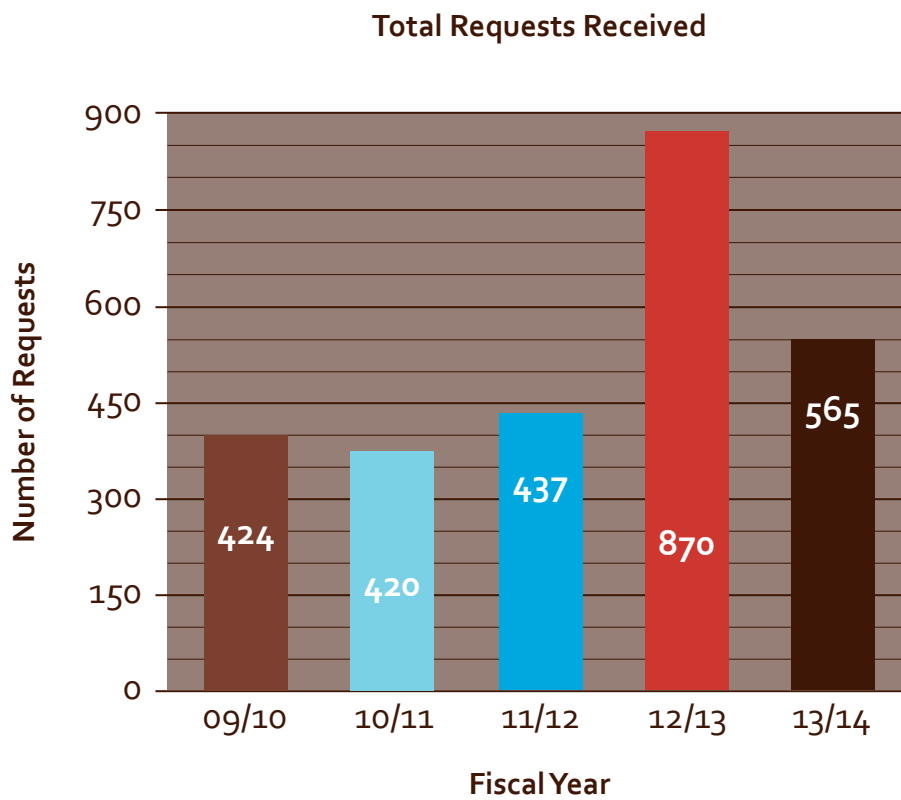
The statistics for this report are compiled from the ATIPP database that is administered and maintained by the Yukon government's Access to Information and Protection of Privacy (ATIPP) Office.

The report provides a summary of formal requests received by the ATIPP Office between April 1, 2013 and March 31, 2014.

- Total Number of Formal Requests Received
- Total Number of Formal Requests Received by Public Bodies
- Total Number of Formal Requests by Types of Applicants
- Total Formal Requests by Type of Information
- Total Number of Completed Formal Requests
- Response Time of Total Formal Requests Completed
- Outcome of Formal Requests
- Reasons for Refusal of Requests in Total or in Part



## Total Number of Formal Requests Received





## Total Number of Formal Requests Received by Public Bodies

### Requests Received by Public Bodies

**Total Requests Received** 565  
(April 1, 2013 – March 31, 2014)

Public Body	# of Requests	% of Total Requests*
Health & Social Services	133	23.5%
Justice	129	22.8%
Yukon Hospital Corporation	52	9.2%
Highways & Public Works	49	8.7%
Education	30	5.3%
Executive Council Office	27	4.8%
Energy, Mines & Resources	26	4.6%
Community Services	21	3.7%
Environment	18	3.2%
Yukon Housing Corporation	15	2.7%
Tourism & Culture	14	2.5%
Tourism & Culture (Yukon Archives)	13	2.3%
Economic Development	10	1.8%
Finance	10	1.8%
Public Service Commission	9	1.6%
Yukon Workers' Compensation Health & Safety Board	3	0.5%
Women's Directorate	1	0.2%
Yukon Development Corporation	1	0.2%
Yukon Energy Corporation	1	0.2%
Yukon Liquor Corporation	1	0.2%
Yukon College	1	0.2%
Yukon Lottery Commission	1	0.2%
French Language Services	0	0.0%

\* Totals may not add to 100% due to rounding.



## Total Number of Formal Requests by Types of Applicants

### Types of Applicants

**Total Requests Received** **565**  
(April 1, 2013 – March 31, 2014)

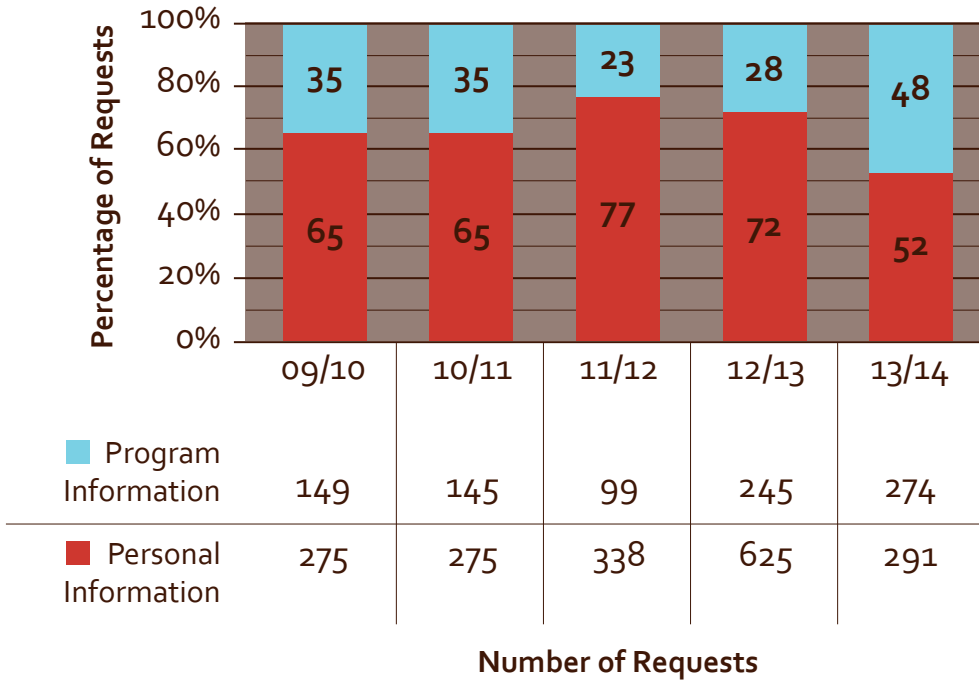
Type of Applicant	# of Requests	% of Total Requests*
Public	212	37.5%
Law Firm	144	25.5%
Media	75	13.3%
Political Party	61	10.8%
Interest Group	53	9.4%
Business	18	3.2%
Other Government	2	0.4%

\* Totals may not add to 100% due to rounding.



## Total Formal Requests by Type of Information

Requests by Type of Information







## Total Number of Formal Requests Completed

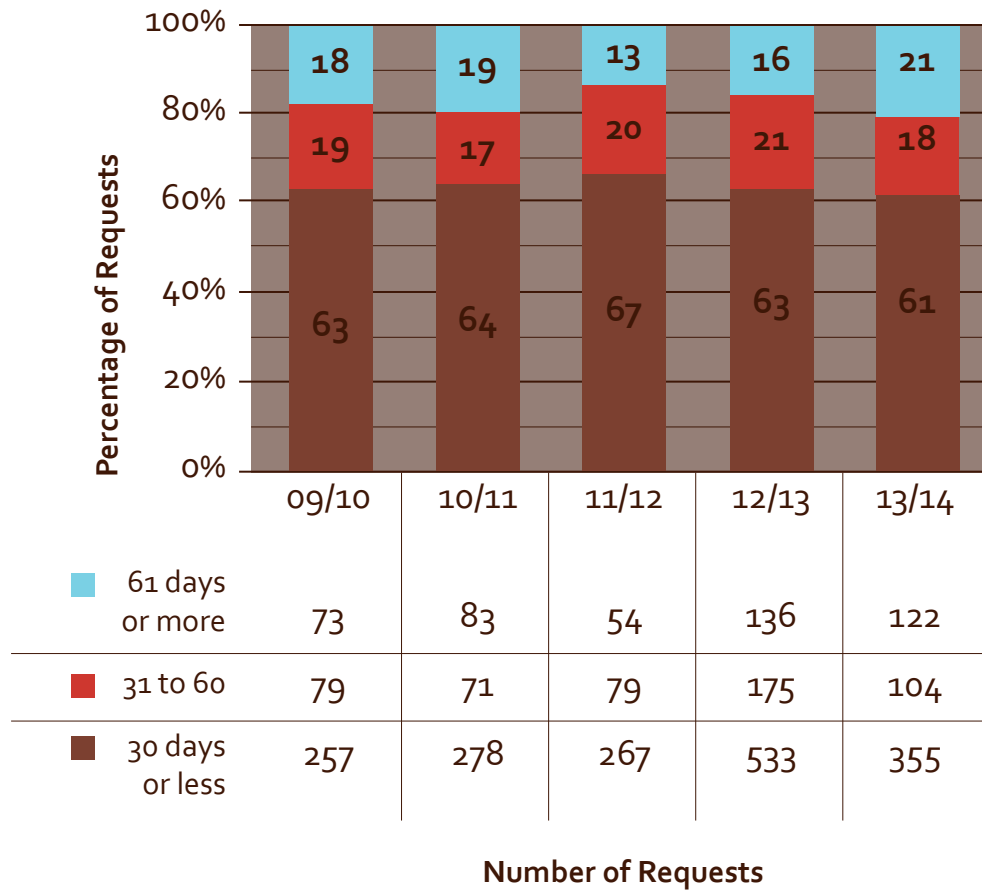
### Completed Requests

Carried forward from 2012/13	111
New Requests 2013/14	565
Total requests that were open during 2013/14	676
<b>Completed 2013/14</b>	<b>581</b>
Carried forward as of March 31, 2014	95



## Response Time of Total Formal Requests Completed

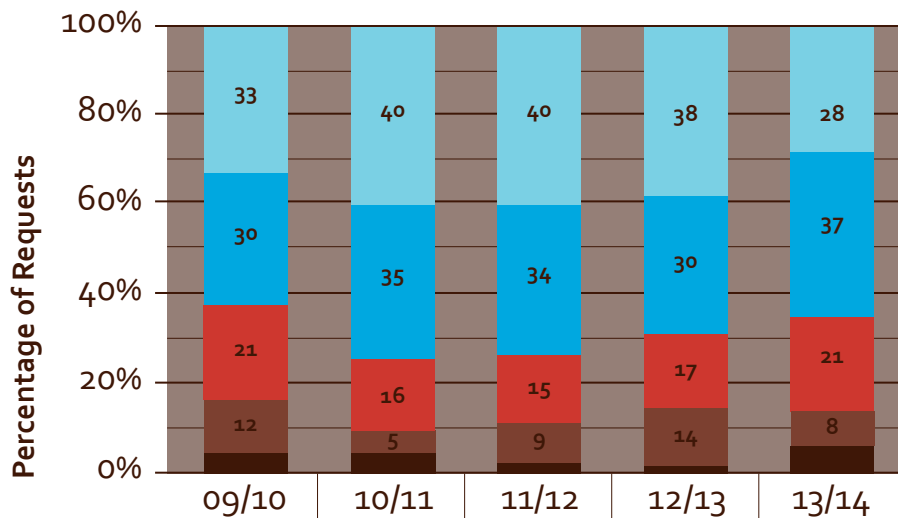
**Response Time  
(Completed Requests)**





## Outcome of Formal Requests

Outcome of Requests



	09/10	10/11	11/12	12/13	13/14
Granted	135	172	160	317	162
Partly Granted	124	153	136	256	215
No Records	86	69	60	140	123
Withdrawn/Discontinued	48	20	34	116	49
Refused	17	18	10	15	32

Number of Requests



## Reasons for Refusal of Requests in Total or in Part

### Reasons for Refusal of Requests in Total or in Part (April 1, 2013 – March 31, 2014)

ATIPP Act Section Number	Exceptions to Disclosures	No. of times where exception was applied
<b>MANDATORY EXCEPTION</b>		
15	Cabinet confidence	12
24	Disclosure harmful to business interests of a third party	52
25	Disclosure harmful to personal privacy of a third party	483
<b>DISCRETIONARY EXCEPTION</b>		
16	Policy advice, recommendations, or draft regulations	34
17	Disclosure harmful to the financial or economic interests of a public body	17
18	Legal Advice	24
19	Disclosure harmful to law enforcement	81
20	Disclosure harmful to intergovernmental relations or negotiations	7
21	Disclosure harmful to the conservation of heritage sites, etc.	0
22	Disclosure harmful to the individual or public safety	19
23	Information that will be published or released within 90 days	6
<b>EXCLUSIONS</b>		
2	Record outside the scope of the Act	12
4	Other legislation paramount	0
5(4)	Record for briefing a Minister re: assuming responsibilities or sitting of the Leg. Assembly; or briefing the Premier in forming a new government	3